

CONTRACT AWARD SP-38 Rev. 01/02	STATE OF CONNECTICUT DEPARTMENT OF INFORMATION TECHNOLOGY CONTRACTS & PURCHASING DIVISION 101 EAST RIVER DRIVE, 4 th Floor EAST HARTFORD, CT 06108-3274	Contract Award # 023-A-23-7054-C 03ITZ0338
Purchasing Contact: Jacqueline Shirley, PSO I		Contract Award Date August 12, 2003
Telephone Number: (860) 622-2327		Expiration Date August 11, 2004
E-mail Address: Jacqueline.Shirley@po.state.ct.us		

CONTRACT AWARD

IMPORTANT: THIS IS NOT A PURCHASE ORDER. DO NOT PRODUCE OR SHIP WITHOUT AN AGENCY PURCHASE ORDER.

COMMODITY CLASS/SUBCLASS & DESCRIPTION: 5022 Personal Computer Deployment Services			
FOR: Department of Information Technology, All Using State Agencies, Municipalities and Political Subdivision 101 East River Drive East Hartford, CT 06108		DELIVERY DATE REQ'D: Earliest Guaranteed Delivery Date	
		TERM OF CONTRACT: One Year with a 1 Year Renewable Option at the State's Discretion	
		AGENCY REQUISITION NUMBER:	
IN STATE (NON-SB) CONTRACT VALUE	DAS CERTIFIED SMALL BUSINESS CONTRACT VALUE	OUT OF STATE CONTRACT VALUE	TOTAL CONTRACT AWARD VALUE
\$999,000.00	--	--	\$999,000.00

NOTICE TO CONTRACTORS: This notice of award is not an order to ship. The using agency or agencies on whose behalf the contract is made will furnish purchase orders against contracts. Send invoices directly to the using/ordering agency per instructions on purchase order.

NOTE: Dollar amounts listed next to each contractor are possible award amounts, however, they do not reflect any expected purchase amounts (actual or implied). They are for CHRO use only.

NOTICE TO AGENCIES: A complete explanatory report shall be furnished promptly to the Director concerning items delivered and/or services rendered on orders placed against awards listed herein which are found not to comply with the specifications or which are otherwise unsatisfactory from the agency's viewpoint, as well as failure of the contractor to deliver within a reasonable period of time specified. Please issue orders and process invoices promptly.

- ▶ **CASH DISCOUNTS:** Cash discounts, if any, shall be given SPECIAL ATTENTION, but such cash discount shall not be taken unless payment is made within the discount period.
- ▶ **PRICE BASIS:** Unless otherwise noted, prices include delivery and transportation charges fully prepaid f.o.b. agency. No extra charge is to be made for packing or packages.

(1) CONTRACTOR INFORMATION:		
Company Name: SpaceFitters, Inc.		
Address: 68 Nutmeg Road South, South Windsor, CT 06074		
Tel. No.: (860) 290-4185	Fax No.: (860) 290-4191	Contract Value: \$999,000.00
Contact Person: Katherine Freschlin	SSN/FEIN #: 06-1534793	Delivery: 3-5 days depending on services required
Certification Type: None (SBE, MBE, WBE or None)	Terms: Net 45 Days	Supply to Political Sub-Divisions: Yes
Company E-mail Address: wk@spacefitters.com		

(2) CONTRACTOR INFORMATION:		
Company Name: MTM Information Technologies		
Address: 70 Inwood Road, Rocky Hill, CT 06067		
Tel. No.: (860) 563-9099	Fax No.: (860) 563-8396	Contract Value: \$ 999,000.00
Contact Person: Stan Conover	SSN/FEIN #: 06-1452862	Delivery: 2 Weeks
Certification Type: None (SBE, MBE, WBE or None)	Terms: Net 45 Days	Supply to Political Sub-Divisions: Yes
Company E-mail Address: stanc@mtm.com		

Date Issued: August 12, 2003

APPROVED

Holly Miller-Sullivan

Director of Contract & Purchasing Division

(Original Signature on Document in Procurement Files)

STATE OF CONNECTICUT
DOIT – CONTRACTS & PURCHASING DIVISION

Award Number
023-A-23-7054-C
03ITZ0338

Purchasing Contact:
Jacqueline Shirley, PSO I

Telephone Number:
(860)622-2327

E-Mail Address:
Jacqueline.shirley@po.state.ct.us

**CONTRACT AWARD
SCHEDULE**

023-A-23-7054-C
03ITZ0338

CONTRACT AWARD DATE
August 12, 2003

DELIVERY
Earliest Guaranteed Delivery Date

PAYMENT TERMS
Net 45 Days

CASH DISCOUNT
-- % -- Days

Pricing includes all transportation charges FOB State Agency.

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VENDOR NAMES: (1) SpaceFitters, Inc
(2) MTM Information Technologies

SSN OR FEIN #'s: (1) 06-1534793
(2) 06-1452862

The Department of Information Technology is issuing this contract award for
The Department of Information Technology, All Using State Agencies, Municipalities and Political Subdivisions for **Personal Computer Deployment Services** to above the above named vendors

Description of Commodity and/or Services			Unit Price per pc
Vendor: SpaceFitters, Inc.			
1	Storage	Receipt and Storage of Equipment up to 30 days	No Charge
		Receipt and Storage of Equipment after 30 Days	No Charge
2	Asset Tag	Asset Tag equipment using customer supplied asset tags	\$ 2.00
3	Hardware Configuration	Install supplied hardware into customer devices	\$ 5.00
		Configure for customer LAN and test for connectivity	\$ 12.00
		Back-Up and Restoration of user data and configuration of desktop settings	\$ 45.00
4	On-site Desktop Imaging	Load customer supplied image on disk, test for operational functionality	\$ 19.00
		Load IP Addresses (Banyan, Novell, Lotus, Web)	No Charge
5	Off-Site Desktop Imaging	Load customer supplied image on disk and test for operational functionality prior to delivery	\$ 15.00
6	Delivery	Drop Ship Delivery of systems within the State of Connecticut	\$ 4.00
		Inside Delivery of systems within the State of Connecticut	\$ 8.00
7	Desktop Install	Unpack and set-up equipment on customer desk – includes inside delivery and removal of empty boxes, etc.	\$ 25.00
8	On-site Asset Tag and Inventory	Asset tag equipment and inventory using customer supplied asset tags, provide electronic inventory to customer	\$ 7.00
9	Hardware Removal/Relocation	Remove old PC and clean hard drive with write-erase	\$ 10.00
		Remove old PC and deliver to customer designated location within 50 miles of original location	\$ 10.00
		Remove old PC and deliver to customer designated location within the State of Connecticut	\$ 12.00
		Disconnect and move old PC to on-site storage area	\$ 5.00
		Box old PC and leave in customer designated area at customer site	\$ 7.00

NOTE: there will be a \$5.00 Per PC Handling Fee if no additional services other than delivery are required.

STATE OF CONNECTICUT
DOIT – CONTRACTS & PURCHASING DIVISION

Award Number
023-A-23-7054-C
03ITZ0338

Description of Commodity and/or Services Vendor: MTM Information Technologies			Unit Price per pc
1	Storage	Receipt and Storage of Equipment up to 30 days	\$ 1.00
		Receipt and Storage of Equipment after 30 Days	\$ 2.00
2	Asset Tag	Asset Tag equipment using customer supplied asset tags	\$ 1.50
3	Hardware Configuration	Install supplied hardware into customer devices	\$ 9.25
		Configure for customer LAN and test for connectivity	\$ 4.70
		Back-Up and Restoration of user data and configuration of desktop settings	\$ 27.90
4	On-site Desktop Imaging	Load customer supplied image on disk, test for operational functionality	\$ 20.85
		Load IP Addresses (Banyan, Novell, Lotus, Web)	\$ 4.75
5	Off-Site Desktop Imaging	Load customer supplied image on disk and test for operational functionality prior to delivery	\$ 9.50
6	Delivery	Drop Ship Delivery of systems within the State of Connecticut	\$ 8.50
		Inside Delivery of systems within the State of Connecticut	\$ 12.00
7	Desktop Install	Unpack and set-up equipment on customer desk – includes inside delivery and removal of empty boxes, etc.	\$ 14.00
8	On-site Asset Tag and Inventory	Asset tag equipment and inventory using customer supplied asset tags, provide electronic inventory to customer	\$ 2.35
9	Hardware Removal/Relocation	Remove old PC and clean hard drive with write-erase	\$ 14.00
		Remove old PC and deliver to customer designated location within 50 miles of original location	\$ 8.50
		Remove old PC and deliver to customer designated location within the State of Connecticut	\$ 9.50
		Disconnect and move old PC to on-site storage area	\$ 7.00
		Box old PC and leave in customer designated area at customer site	\$ 12.00

This is a Total Estimated Contract Award of: \$ 999,000.00

(1) Vendor Contact: Katherine Freschlin, SpaceFitters, Inc.

Address: 68 Nutmeg Road South, South Windsor, CT 06074

Phone: 860-290-4185

Fax: 860-290-4191

E-mail: kfreschlin@spacefitters.com

(2) Vendor Contact: Stan Conover, MTM Information Technologies

Address: 70 INwood Road, Rocky Hill, CT 06067

Phone: 860-563-9099

Fax: 860-563-8396

E-mail: stanc@mtm.com

NOTES:

1. Vendor must comply with the Standard & Special Bid and Contract Terms and Conditions
2. All hardware components and software must be installed and configured before delivery, where applicable. Everything must be Year 2000 Compliant.

All correspondence regarding this contract award must be in writing and submitted to:

Jacqueline Shirley, PSO I
DOIT - Contract & Purchasing Division
101 East River Drive, 4th Floor, East Hartford, CT 06108
Contract Award # **023-A-23-7054-C/03ITZ0338**